



City of Gaithersburg

31 South Summit Avenue
Gaithersburg, Maryland 20877

Planning Commission Regular Session Agenda
City Hall - Council Chambers
Wednesday, July 10, 2013, 7:30 PM

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. [Regular Session Held May 15, 2013](#)
- B. [Regular Session Held June 19, 2013](#)

III. RECORD PLATS

IV. CONSENT ITEMS

- A. [SP-11-0008: Diamond Avenue Professional Building
CBD Zone
436 E. Diamond Avenue
Extension of Final Site Plan Approval](#)

V. SIGN PERMITS

- A. [SIGN-3088-2013, SIGN-3427-2013, SIGN-3328-2013
C-2 Zone
555 Quince Orchard Road
Icon Sign](#)
- B. [SIGN-3085-2013
MXD Zone
15780 Shady Grove Road
Icon Sign](#)

VI. SITE PLANS

- A. [AFP-2568-2013: Downtown Crown Community Sign Package
MXD Zone
Crown Neighborhood 1](#)

[Community Sign Package](#)

VII. FROM THE COMMISSION

VIII. FROM STAFF

IX. ADJOURNMENT

To confirm accessibility accommodations, please contact the Department of Planning and Code Administration at 301-258-6330.

Please turn off all cellular phones and pagers prior to the meeting. Hand held signs brought may not be displayed in a manner which disrupts the meeting, blocks the view of spectators or cameras and poses a safety concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.

All revised site plans to be reviewed by the Planning Commission will be due twelve (12) days before the meeting. All plans, except for **Consent Agenda** items, will require the applicant to post sign(s) of the hearing date on the property under consideration at least nine (9) days before the meeting. Planning staff will provide all signs, which are to be picked up at City Hall. All information to be submitted for Planning Commission meetings will be due **no later than 12:00 PM on the Friday** before the meeting. Materials associated with any agenda item may be reviewed at the offices of the Planning and Code Administration during regular business hours.

The Planning Commission normally will not begin consideration of a new site plan after 10:30 PM, and the Chairman will announce anything to the contrary. The Alternate does not participate on regulatory items, unless a Commissioner is absent.

This electronic version of materials related to applications before the City of Gaithersburg Planning Commission is provided as a courtesy to interested parties. This is not the official record of matters before the Planning Commission and the City of Gaithersburg cannot guarantee the accuracy of electronic transmissions. Click here to view the [City of Gaithersburg Website Disclosure Statement](#). Materials provided electronically are provided as submitted by applicants; the City of Gaithersburg is not responsible for materials submitted by applicants. All materials included in this transmission are subject to change. The official record of any matter before the Planning Commission is available for inspection by the public during regular business hours at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877.

ANNOUNCEMENTS